

Privacy Notice relating to data sharing with the Department for Levelling Up, Housing & Communities

Service description

Canterbury City Council (CCC) is a Local Housing Authority with responsibilities for preventing homelessness and providing assistance to people who are either homeless or at risk of becoming homeless and the sole Data Controller of the information we collect in relation to this service.

CCC will share personal information with the Department for Levelling Up, Housing & Communities (DLUHC) to allow them to measure the effectiveness of homelessness programmes and monitor the effect of the Homeless Reduction Act 2017.

CCC has powers to share personal information based on:

- the Housing Act 1996 Section 179
- ancillary powers confirmed by Local Government Act 1972 Section 111
- the Localism Act 2011 Section 1

Upon receipt of the personal information DLUHC will be the sole Data Controller in relation to their processing for their own purposes. You can read [DLUHC's privacy notices here](#).

CCC and DLUHC have entered into a Data Sharing Agreement in relation to this processing.

Processing activity

The purposes for which your data will be used:

- Sharing with DLUHC

Information requirements

We will share the following information with DLUHC:

1. Local Authority Code and Case Reference Number
2. Previous Case Reference Number
3. Reasons for eligibility for assistance
4. Number of children
5. Date of assessment of circumstances and needs
6. Assessment of circumstances and needs
7. Ethnic group
8. Sexual orientation
9. Nationality
10. Employment status
11. Benefits towards housing costs
12. Benefits towards other living costs
13. Accommodation at time of application
14. Accommodation when last settled
15. Main reason for loss of settled home
16. Reason for loss of Assured Shorthold Tenancy
17. Reason for loss of social rented tenancy
18. Reason for loss of supported housing
19. Referral agency
20. Local Connection authority
21. Referrals into the authority
22. Date homeless application made
23. Employment status of main applicant's partner
24. Person identifier
25. Gender
26. Age
27. Relationship
28. Date joined household homeless application
29. Date left household homeless application
30. Age at quarter end
31. Support Needs of Main Applicant and Household members
32. Date Prevention Duty started

33. Prevention activity
34. Engaged with support needs
35. Date Prevention Duty ended
36. Reason Prevention Duty ended
37. Temporary accommodation provided or duty owed
38. Accommodation outcome
39. Local authority location of accommodation outcome
40. Date Relief Duty started
41. Relief activity
42. Engaged with support needs
43. Date Relief Duty ended
44. Reason Relief Duty ended
45. Temporary accommodation provided or duty owed
46. Accommodation outcome
47. Local authority location of accommodation outcome
48. Local Connection Destination Authority
49. Assistance with support needs
50. Main duty decision date
51. Date main duty decision takes effect
52. Outcome of decision
53. Relief offered to legacy cases
54. Priority need decision
55. Temporary accommodation provided or duty owed
56. Accommodation outcome
57. Local Connection Destination Authority
58. Local authority location of accommodation outcome
59. Section 193(2), section 193C(4), or section 195A(1) Duty end date.
60. Reason the section 193(2), section 193C(4), or section 195A(1) Duty ended.
61. Accommodation outcome
62. Local authority location of accommodation outcome
63. Date entered temporary accommodation
64. Date of entry into temporary accommodation placement
65. Date of exit from temporary accommodation placement
66. Type of temporary accommodation
67. Number of bedrooms within the temporary accommodation placement
68. Duties under which temporary accommodation is provided
69. Is temporary accommodation in other local authority district
70. Date of exit from temporary accommodation
71. Date review requested
72. Date review completed
73. Review requested
74. Decisions subject to County Court Appeal
75. Review outcome

Lawful bases

Our **lawful bases** for processing your personal information are:

- Article 6(1)(e) as supplemented by DPA2018, section 8(c) - processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller,
- Articles 9(2)(j) & 89(1) as supplemented by DPA2018 sections 10(2) & 19 and Schedule 1, Part 1, para 4(a) – processing is necessary for research and statistical purposes,
- Article 9(2)(g) as supplemented by DPA2018 section 10(3) & Schedule 1, Part 2, paras 6(1) and (2)(a) – processing is necessary for reasons of substantial public interest,
- Article 10 as supplemented by DPA2018 section 10(5) & Schedule 1, Part 1, para 4(a) – processing is necessary for research and statistical purposes,
- Article 10 as supplemented by DPA2018 section 10(5) & Schedule 1, Part 2, paras 6(1) and (2)(a) – processing is necessary for reasons of substantial public interest.

Your rights

Your rights depend on the lawful basis we are relying on. More information is [available here](#).

Please note, in relation to processing for research and statistical purposes your rights may be modified by DPA2018 Schedule 2, Part 6, para 27.

Data Processors relating to this processing

Canterbury City Council uses the following data processors:

- [Google LLC](#),
- [Locata](#)

Retention

We keep your personal information for the minimum period necessary. The information outlined in this Privacy Notice will be in accordance with our Retention Policy. All information will be held securely and disposed of confidentially.

Please refer to our Corporate Privacy Notice at www.canterbury.gov.uk/privacy for further details of how we process your personal information and your rights.